

1 March 1973

MEMORANDUM FOR: Deputy Director for Support
SUBJECT : Office of Training Weekly Report

1. Courses

a. Senior Seminar

The Seminar, now in its sixth week, continues smoothly. Last week was the first of two weeks on "The U.S. and a Changing World. The highlight of the block so far was the evening of 22 February, with the presentation on "World Population Problems" by [redacted] STAT

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STATINTL [redacted]. The lecture-and-question period was regarded as very stimulating. The schedule for the Seminar has been rearranged to allow Seminar members to hear

STATINTL [redacted] lecture on "Scientific Intelligence During World War II" being given on 2 March in the Headquarters Auditorium

b. The Project Officer in the Contract Cycle

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The course was held [] during the week of 12 February. The 17 students who participated were outspoken in their praise for the course and its potential for practical assistance to them in their work. The next course is scheduled for 16-20 July.

c. Field Administration

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The course which began on 26 February is the first to be using the all-new Logistics Training Manual and revised []

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[] Prepublication copies of the Handbook, the principal reference for use with the Manual, were made available to us by Regulations Control Branch, SSS/DDS.

2. General

On Wednesday, 21 February, 14 employees attended the luncheon meeting of the American Society for Publication Administration to hear Bernard Rosen, Executive Director of the Civil Service Commission, speak on "New Priorities in Public Personnel Administration." Of interest were Mr. Rosen's comments on supervisory and management training in which he noted the lack of broad planning as the common problem in most agencies, and the need of agencies to identify and invest in the best managers to give wider choices when trying to fill high-level jobs. His recommendations for improvement included better identification of organizational and individual needs

when participants are selected for training, better planning of study programs, and a better use of the participants and their new knowledge and insights after they return from training. According to Mr. Rosen, the Commission is determined to see improvement in these areas. He also mentioned that Equal Employment Opportunity is a top priority in all government management activities and that CSC is dedicated to it.

3. Notes

New "Learn a Language" posters will be placed in all Agency buildings in the Headquarters area next week. Attached to each poster are pads of tear-off sheets listing the programs offered by the Language School. (Regular courses at the Chamber of Commerce Building and Headquarters, the before and-after hours program, dependent wives classes, the language laboratory and the tape-loan program are listed.) . . . The Language School received an inquiry from the Defense Language Institute (DLI) concerning the possibility of our providing some interpreter/translators for a NATO meeting in June. (DLI needs people with experience in two-way simultaneous translation.) Since our language instructors do not have this kind of experience,

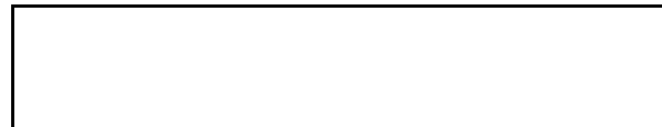
STATSPEC the request was referred to [] . . . Our two Congressional Fellows will
STATINTL be traveling in March. [] OCL, will accompany Senator Robert
Packwood to Oregon, 2-12 March, to attend the Republican Dorchester
STATINTL Conference and [] , DCI/IC, will travel with Senator Adlai
Stevenson to Springfield and Chicago, 8-10 March. . . . As yet, no reply

to the ADCI's letter of 29 December 1972 to DIA on the Interagency Information Science Training Program has been received. Although we heard informally that controversy still exists in DIA (the Comptroller is opposed but other elements favor the proposals), DIA is expected to respond within the next two weeks.

4. Guest Speakers

Attached is a list of high-level guest speakers for the week beginning 4 March.

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HUGH T. CUNNINGHAM
Director of Training

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High-Level Guest Speakers
for the Week Beginning 4 March 1973

<u>Name</u>	<u>Course</u>	<u>Location & Time</u>
<u>Monday, 5 March</u>		
25X1A [Redacted] C/CCG/IC	Senior Seminar	C of C, Rm. 100 1000 - 1200
Albert C. Hall Asst. Secretary of Defense (Intelligence)	Senior Seminar	C of C, Rm. 100 1400 - 1600
Sherman Kent Former CIA Official	Intelligence Production	C of C, Rm. 912 1400 -
<u>Tuesday, 6 March</u>		
John H. Crimmins Dep. Asst. Secretary of State, Bureau of Inter-American Affairs	Senior Seminar	New State, Rm. 0900 - 1000
Ronald I. Spiers Director, Bureau of Politico-Military Affairs Department of State	Senior Seminar	New State, Rm. 1015 - 1130
Ray S. Cline Director, Bureau of Intelligence and Research Department of State	Senior Seminar	New State, Lunch 1200 - 1300
Marshall Green Assistant Secretary of State, Bureau of East Asian and Pacific Affairs	Senior Seminar	New State, Rm. 1330 - 1430
William B. Macomber, Jr. Deputy Under Secretary of State for Management	Senior Seminar	New State, Rm. 1445 - 1545

25X1

Tuesday, 6 March, Cont.

25X1		Intelligence Production	C of C, Rm. 912 1030 - 1200
	C/PRG/IC		

Wednesday, 7 March

James P. Morris Asst. for Strategic Systems Analysis, International Security Affairs, Department of Defense	Senior Seminar	C of C, Rm. 1001 1000 - 1200
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25X1A

	Senior Seminar	C of C, Rm. 1001 1330 - 1600
Dep. Asst. Director for Production, NSA		

25X1

	Intelligence In World Affairs	C of C, Rm. 902 0900 - 0950
C/AF		

Thursday, 8 March

Gerard P. Burke Executive Secretary, PFIAB	Senior Seminar	Old E. O. B. Room 305 0900 - 0950
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Jeanne W. Davis Staff Secretary National Security Council	Senior Seminar	Old E. O. B. Room 305 1010 - 1200
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Arnold E. Donohue Office of Management and Budget	Senior Seminar	Old E. O. B. Room 305 1330 - 1445
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David McManis Director, White House Situation Room	Senior Seminar	White House 1500 - 1545
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William Hyland Staff Member, National Security Council	Midcareer	Hq., Rm. 1A-07 0815 - 0945
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Marshall Green Assistant Secretary of State, Bureau of East Asian and Pacific Affairs	Midcareer	Hq., Rm. 1A-07 1000 - 1200
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Thursday, 8 March, Cont.

James West
Department of
the Interior

Midcareer

Hq., Rm. 1A-07
1300 - 1430

Carl E. Duckett
DD/S&T

Midcareer

Hq., Rm. 1A-07
1600 - 1700

Friday, 9 March

25X1A

Associate
General Counsel

Senior Seminar

C of C, Rm. 100
0830 - 1000

John M. Maury
Legislative Counsel

Senior Seminar

C of C, Rm. 100
1015 - 1145

Andrew W. Marshall
Director, Net
Assessment Group,
National Security Council

Midcareer

Hq., Rm. 7E-26
1000 - 1200

William E. Colby
(Tentative)

Midcareer

Hq., Rm. 7E-26
1445 -

Hugh T. Cunningham
DTR

Midcareer
(Award of Certificates)

Hq., Rm. 7E-26